

Junction Texas Economic Development Corporation * Regular Monthly Meeting
City of Junction * November 8, 2018
State of Texas *

The *Junction Texas Economic Development Corporation* was called to order by Polly Robinson for its regular monthly meeting on Thursday, November 8, 2018, at 5:17 p.m. in the City Hall Meeting Room, the date having been changed due to nationwide elections on the regular meeting date. A quorum was established with the following:

Present:

President: Polly Robinson

Treasurer: Kim Gosney

Secretary: Carol Neiman

Directors: Marlene Case

Doug Haynes

Hal Rose

Absent: Vice President, Tom Rattan

Also Present: James Murr, journalist with The Junction Eagle newspaper; Don Knotts, representing Kimble County Farm Bureau.

Public Forum: No one wished to speak in the Public Forum.

Advertising & Promotion Grant: Don Knotts presented the Kimble County Farm Bureau request for a grant to help cover the cost of exterior paint and repairs to the Farm Bureau building on College Street. Following discussion, Hal Rose moved that \$2500 be granted to the Farm Bureau for the project. The motion was seconded by Kim Gosney and passed unanimously.

Consent Items: (A.) **Minutes** and (B.) **Financials.** Due to the transition of duties following the resignation of the EDC office manager, a complete financial report could not be prepared in time for the meeting and will be included in next month's board package. After a review of the minutes of last month's regular meeting and the called meeting of October 24, 2018, Doug Haynes moved to accept the minutes as reviewed; Hal Rose seconded the motion, and it passed unanimously.

Election of Officers: All officers present at the meeting expressed a willingness to continue to serve in their current positions. Mr. Rattan was drafted in his absence to likewise continue, and a motion was made to that effect by Doug Haynes. The motion was seconded by Marlene Case and passed unanimously.

Renewal of Office Lease: Ms. Robinson reported that the renewal of the sublease for EDC office space from Hill Country Realty has been cleared with the landlord, AEP, and a lease extension of one year can now be finalized under the existing terms of \$500/month including utilities. Mr.

Rose moved that the lease be signed, Ms. Neiman seconded the motion, and it passed unanimously.

EDC Representative on Tourism Board: Ms. Robinson's term on the Tourism Board has recently expired, but she reported that she is willing to serve another term as EDC representative unless someone else wants to do it. Mr. Haynes moved that Polly Robinson be appointed as the EDC representative, Mr. Rose seconded the motion, and it passed unanimously.

Budget Amendment: Ms. Robinson reported that the full amount of the performance grant given to Kimco Hotel Group for the new Holiday Inn Suites was not expended, as anticipated, prior to the end of fiscal year 2017-2018; hence this portion of committed funds in the amount of \$42,500, needs to be transferred to the 2018-2019 budget. Kim Gosney moved that the budget be amended accordingly; the motion was seconded by Carol Neiman and passed unanimously.

Website Upgrade: Ms. Robinson reported that a final round of video interviews for use in the EDC marketing website took place on October 26th, and editing of all video content is underway. Tim Chandler expects that both the informational and marketing websites should be wrapped up by the end of the year, hopefully to be approved and launched early in 2019.

Executive Session: At 6:38 p.m., JTEDC met in Executive Session "As authorized under the Texas Open Meetings Act pursuant to the Open Meetings Act, Texas Government Code, *Section 551.074 (Personnel Matters)*. Discussion focused on duties and responsibilities of the EDC office manager and potential candidates for the position. The closed session ended at 7:20 p.m.

Resume to Open Session: At 7:20 p.m., the JTEDC board meeting resumed to Open Session. Hal Rose moved that the Office Manager Job Description be updated to reflect current needs of the EDC Board; Kim Gosney seconded the motion and it passed unanimously. Kim Gosney moved that the position be advertised in the Junction Eagle with a deadline of December 1 for submission of resumes; Hal Rose seconded the motion and it passed unanimously. Hal Rose moved that the position be posted on the JTEDC Facebook page; Kim Gosney seconded the motion, and it passed unanimously.

Meeting adjourned at 7:30 p.m. on November 8.

Carol Neiman, Secretary